

Chief, FBIB

29 July 1948



25X1

Cipher for Administrative Messages

1. Teletyped administrative messages between FBIB units, now sent in the clear, allow the material therein contained to be passed about to all employees. Some messages contain information which, while properly unclassified, is unsuitable for such general distribution. Some messages cannot be sent by teletype only because general knowledge of the contents would be prejudicial to good administration or discipline.

2. It is suggested that FBIB set up a simple transposition cipher, with a frequently changed code word, to be used only when general knowledge of the message would be inappropriate.

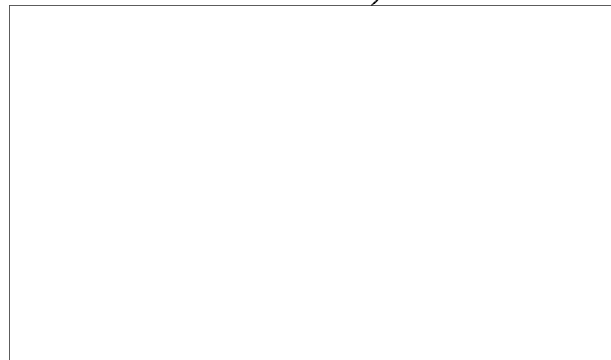


25X1

FOB:gm

Admin.

This document part of classified
integrated file. NAME CHECK required
prior to individual classification action.



25X1